

HELPFUL INFORMATION TO SIGN UP FOR AUTOMATIC OFFERING

Your giving through Automatic Offering will be handled as confidentially as traditional offering.

BE SURE TO COMPLETE ALL OF THE FOLLOWING:

- Your name as it is listed on your bank account
- If your giving is from a Checking or Savings account
- The amount you are giving
- What Wednesday of the month you want to make your contribution (contributions are processed only on Wednesdays)
- Bank name and address (if you only have the city and state for the address, that's fine)
- Bank routing number and your account number (see examples below for how to find them)
- Your signature and date
 - Joint checking or savings accounts require that both people sign this form
- Remember to include a voided check or savings account deposit slip.

HOW TO FIND YOUR BANK ROUTING NUMBER AND YOUR ACCOUNT NUMBER:

Checking Account:

Savings Account:

The diagram shows a check with the following fields: EMPLOYEE NAME, STREET ADDRESS, CITY STATE ZIP CODE, Date, Pay to the Order of, \$, Dollars, YOUR BANK logo, Your Bank Name, Street Address, www.yourbank.com, Valued Customer Since 1990, Memo, and MICR line: ⑆ 1 2 1 0 4 2 8 8 2 ⑆ 0 5 2 2 6 8 3 5 8 4 ⑆ 3 6 6 6. Arrows point from the MICR line to labels: Transit Routing Number (121042882), Account Number (0522683584), and Check Number (3666) (Do not use).

Bank Routing # is 121042882
Account Number is 0522683584

The diagram shows a deposit slip with fields: NAME, ADDRESS, CITY, STATE, ZIP, DATE, DEPOSIT MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL, CHECK OR TOTAL FROM OTHER BANK, SIGN HERE FOR CASH RECEIVED IF REQUIRED, SUB-TOTAL, LESS CASH RECEIVED, and \$. The MICR line is ⑆ 0 1 2 3 4 5 6 7 8 ⑆ 0 1 2 3 4 5 6 7 8 9 0 1 2 3 ⑆. Arrows point from the MICR line to labels: Bank Routing Number (012345678) and Bank Account Number (01234567890123).

Bank Routing # is 012345678
Account Number is 01234567890123

IF YOU HAVE QUESTIONS OR NEED HELP:

- Contact your bank to help you fill out the banking information
- Speak with Abena Boampong (410-707-6278; maameabena@yahoo.com) if you have questions about the form.

TO SUBMIT YOUR COMPLETED FORM:

- ✓ Put your form in a sealed envelope and place it in the box in the lobby
- ✓ Mail it to
Old Union Presbyterian Church
Attention: Linda Wright
200 Union Church Road
Mars PA 16046